

Department Education Administration and Development,  
Faculty of Education Leadership Development and Management,  
National Institute of Education,  
Meepe Junction, Padukka.  
2021/12/11

Your Name  
Address Line1  
Address Line2  
Address Line3

**Master of Education in Educational Management Programme –  
MEd (Educational Management) - 2021**

It is a pleasure to inform you that you have been selected to follow the above program.

The program has been scheduled to be commenced at the Department of Education Administration and Development in the Faculty of Education Leadership Development and Management, National Institute of Education, Meepe Junction, Padukka on 15<sup>th</sup> **December 2021 at 07.00 p.m.** by using Zoom technology.

The program fee is Rs. 150,000/- (One Hundred Fifty Thousand SL Rupees). The Examination Fee is 10,000/- (Ten Thousand SL Rupees) and the registration fee is Rs. 5,000/- (Five thousand SL Rupees). The first installment including half of the course fee and the registration fee is Rs. 80,000/- (Half of the course fee – Rs. 75, 000/- and Registration fee Rs. 5,000/-). This installment should be paid **on or before 22<sup>nd</sup> December 2021** and the bank details are as follows.

Account No: **7041168, Bank: Bank of Ceylon, Branch: Padukka, Payee Name: Director General**

Address: **National Institute of Education, Maharagama**

In order to your registration of the program, please send completed registration form using the attached specimen form with BOC Bank deposited slip to the following address.

Coordinator,  
Master of Education in Educational Management Program (2021/22)  
Department of Education Administration and Development,  
National Institute of Education,  
Meepe Junction,  
Padukka

**Instructions**

1. Completed Registration form (specimen registration form is attached herewith )  
(Identify your index number from the given selected list and write down that number in the registration form)
2. **Important:** the copy of BOC Bank deposited Slip. (write your Index number in this copy)
3. Lectures will be conducted every Sunday, Tuesday and Wednesday at 07.00 p.m. to 10.00 p.m. and Lectures will be start on 15<sup>th</sup> December 2021

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D.H. Palihakkara  
Director, Department of Education  
Administration and Development

Signed:  
D. Anura Jayalal  
Deputy Director General,  
Faculty of Education Leadership  
Development and Management